

RESIDENCE ADMISSIONS - APPEAL FOR READMISSION TO A UNIVERSITY RESIDENCE

Student No: Surname: Initials:

Email Address: Disability:

Degree/Dip & Year of Study in **2018**: Sex: Age:

Home Residential Address:

During the **2017** academic year did you live with your parents? YES / NO

If you lived in University or other student accommodation during the **2017** academic year, please state which:

.....

Details of financial support received from the University and /or external sources in **2017**:

.....

Current outstanding fees for **2017**:

Have you previously submitted a residence admissions appeal ? YES / NO If YES, when?

In your own words, describe your academic performance/progress during **2017**:

.....

Basis of this appeal:

.....

.....

Comments by Faculty/School (if relevant):

.....

..... Signature of Staff Member:

I hereby certify that the above information is true and correct, and I accept that the decision of the Appeals Committee will be final and binding. I will take full responsibility for following up on the outcome of my appeal.

Signed: (Applicant) Date:

FOR OFFICE USE ONLY

Decision of Committee:

.....

New Grade/Status: Signed:(Chairperson) Date:

Advice to the Student:

Verifiable facts assist the Appeals Committee to reach a decision, whereas claims not supported by satisfactory evidence may be disregarded. The student is therefore advised to provide documentary proof of the circumstances upon which his/her appeal depends – **e.g. medical certificates, death certificates, reports from CCDU or registered social workers, electricity accounts (to prove home address), etc.**